



# THE AMERICAN LEGION

ANDERSON - THOMSON  
POST NO. 98

P.O. BOX 931  
CUMBERLAND, WI 54829

## SERVICE AGREEMENT

Organization Name: \_\_\_\_\_

Representative: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Work Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Event Date: \_\_\_\_\_ Deposit - Hall: \_\_\_\_\_ Kitchen: \_\_\_\_\_

Rental Fee: \_\_\_\_\_ Date Recieved: \_\_\_\_\_

It is agreed that the organization and representative named above are responsible for any damages, loss or theft to Anderson - Thomson Post 98 and hereby assume moral and financial responsibility.

It is further agreed that there will be adequate adult supervision, during use, so as to prevent misuse or abuse of Post 98 facilities and properties.

A key for the facility will be provided if requested and must be returned to the American Legion. Failure to do so will result in a forfeiture of \$25.00.

It is also agreed that the facility will be cleaned and straightened to the condition present prior to use. For example, be sure that the chairs and tables are wiped clean and returned to storage racks or previous arrangement, floors are swept, trash is placed in proper receptacles, etc. **No confetti.** Balloons may be used in decorating as long as they are tied down - **no loose balloons.**

The facility may be decorated according to the wishes of the organization, however, no staples, nails or tacks of any type to be used on tables. All fastening devices are to be removed from the facility with the decorations. Trash removal is provided at the rear of the building.

Ensure the building is locked and secured prior to your leaving the building.

All beverages must be purchased from the American Legion.

Any missing items, damage or condition present in violation of this agreement must be brought to the attention of the Legion Post immediately (prior to your use).

Please sign and return this copy with deposit within twenty days to secure date. No refunds will be given after thirty days from signing contract.

NOTES: \_\_\_\_\_

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Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Legion Post Signature: \_\_\_\_\_ Date: \_\_\_\_\_